



PART TIME STUDY CENTRE (PTY) LTD

ALBERTON MATRIC PROJECT

Reg. No. 2016/226013/07 EMIS 700400992
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ALBERTON MATRIC PROJECT DRUG POLICY

This policy should be seen as an Addendum to the Code of Conduct

For the purposes of this document and the policy of AMP/PTSC, "drugs" refers to any substances which are considered illegal to use in public and may endanger lives if used at home before coming onto the AMP/PTSC premises. These substances include, but are not limited to, cannabis (in any form), alcohol, cat, tik, cocaine, heroin, ecstasy etc.

AMP is a safe, drug-free environment.

Students who jeopardise this will be dealt with in the following manner:

1. A student (adult or minor) who is suspected of being under the influence of any drugs (including weed and alcohol) will be asked to leave the premises. This also applies to learners caught using any illegal substances at school, or in the park and then returning to school. Parents/guardians will be called to collect the learner from the front gate. A drug test will be administered, should the parent/guardian require this. The cost of the test will be borne by the parent/guardian. A written warning will be issued to the learner.
2. The student may return to school with a written undertaking by the parent/guardian and the learner, that they are aware that a second offence will result in a compulsory drug test, a suspension until the learner is clean, a formal disciplinary meeting with parents/guardians and learner, and a final written warning.
3. A further such infringement will result in a disciplinary hearing pending expulsion.
4. Any student (adult or minor) caught with drugs in their possession at school or caught dealing/supplying substances will be detained and handed over to the SAPS.
5. Students who require doses or acute or chronic medically prescribed drugs should disclose this to the Health and Safety Officer and/or the Principal. A letter from a parent or medical practitioner must be made available to justify the use of the medication. Such students may leave their medication with the Health and Safety Officer or the Principal or the Administration Manager for safety reasons and obtain their necessary dosage during the course of the day. This is not compulsory, as the privacy of the students is respected, however it is recommended.